## Analysis of GDPR policy

EXPOWORK A.E. attaches importance to security and respects the privacy and confidentiality of your personal data. That's why we invest time and resources to protect your privacy.

The company shall take all appropriate organizational and technical measures designed to protect information from loss, misuse, unauthorized access, disclosure, distortion or destruction, and shall ensure the fair and lawful collection and processing of personal data as well as their safe observance.

In our effort, we are in a constant process of information and training, in order to comply fully with the current national, European and international legal framework, and with the European Union's General Regulation on the Protection of Personal Data 679/2016.

## Purpose of this policy

We want to inform you about the way your personal data is collected, stored, used and transmitted, the security measures we take to protect your personal data, the reasons and the time they are stored, and the type of the personal data collected. It concerns any act or set of operations carried out with or without the use of automated means on personal data or in sets of personal data such as collection, registration, organization, structure, storage, adaptation or alteration; retrieval, retrieval of information, use, disclosure by transmission, dissemination or any other form of disposal, association or combination, restriction, erasure or destruction.

This Policy is updated from time to time and may be modified whenever necessary, without prior notice, within the applicable legal framework and in accordance with any changes to the applicable privacy laws. We therefore advise you to review this Policy at regular intervals to be informed of any changes made.

## What are personal data?

Personal data is any information relating to an individual or person whose identity can be ascertained (eg name, identity number, address, etc.). Health-related data (physical or mental status, medical services, etc.) are included in the general term personal data but are a specific category of data. The company will not process your personal data without your consent. However, the Company reserves the right, in exceptional circumstances, to process your personal data to the extent permitted by law or by law, and / or by judgments or prosecutors / orders.

How do you collect your personal data?

Your personal data is collected in the following ways:

- (a) you provide it to us when you apply for a job or send your resume. Disclosure of your personal data in the context of submitting a resume to a job in the company takes place voluntarily as otherwise it would not be possible to assess your probability of recruiting.
- (b) provided by a third party partner after you have given your consent (e.g. exhibition organizer).
- (c) automatically through your browser or mobile device that you use to access our website www.expowork.gr.
- (d) you provide it to us when completing electronic forms or sending an e-mail to inform you or use the services available on our company's website www.expowork.gr. Submitting your basics is at your option and processed with your consent to the sole purpose of informing you of our company's services.

In cases where your consent to the use of your personal data in promotional activities is required to inform you about new services, this will be expressly requested by you and you have the right at any time to revoke it.

## What kind of personal data is collected?

Personal data collected and further processed include your name, address, tax information, CV data, and your contact information (including email address, tax information and phone number) and anything else is described in detail in the posted policies of the company.

In addition to the above data you provide us, technical information that is personal data may be collected, such as your Internet Protocol (IP) address, e.g. computer, laptop, tablet, smartphone. This technical information is used for the smooth operation and performance of the website and is not permanently stored on our infrastructure.

More details on the technologies used on our site are contained in the Cookie Policy Terms of Use.

What are the principles governing the processing of personal data by the Company?

The company processes your personal data in a manner that is legitimate and legitimate for clearly defined purposes as outlined in this Policy. Your personal data processed by the company is limited to what is strictly necessary for the achievement of these purposes, accurate and timely, kept for a period of time determined by the purposes of the processing, protected by adequate security measures and not transmitted to countries that do not provide satisfactory level of protection.

Who collects personal data and for what purpose? Transmitted to third parties?

The acquisition, processing and maintenance of CV data, knowledge, professional training and professional experience is done to meet the sole purpose of the firm's assessment of the

possibility of taking up a job and is only maintained for that purpose, are processed only by the company's management.

Receiving, processing and maintaining your data regarding identification, tax and communication information is done to meet the exclusive purpose of executing your contract & informing you of the company's services. All your data are retained for these purposes only and are processed only by the relevant personnel of the company and the Company's departments (Department of Accounting, Secretariat, Sales Department) as well as the bank for electronic payment.

Personal data may be passed on to partners, or third parties, for further processing to provide services, evaluate and improve website functionality, marketing purposes, data management, and technical support. These third parties have been contractually bound to us to use personal data only for the above reasons, and will not pass on personal information to third parties and will not disclose it to third parties unless required by law.

The Company pledges not to market your personal data by offering them for sale / rent by giving them / transferring / disclosing or communicating them to third parties or otherwise using them for other purposes that may jeopardize privacy.

How long are my personal data respected?

In order to fulfill the purpose of processing regarding the search for a job in our company (CV form) we consider reasonable and necessary time to maintain your relevant data within twelve (12) months. After twelve (12) months from the time you download your resume, the relevant folder with all of your items will be deleted.

In order to fulfill the purpose of processing regarding the execution of the contract and to inform you about our services, reasonable time for keeping your data is the time of the relative commercial operation of the company.

What are my rights to the processing of my personal data?

You have the right at any time to ask us what your personal data we are processing, for what purpose we do, if we transfer it to third parties and to whom, as well as other relevant information. You also have the right to receive a free copy of your personal data at your request. Other rights you have under the applicable law include the right to request the updating and / or correction of your data, the cessation and / or limitation of its processing and its removal from the company's systems, unless otherwise provided by law obligation to retain them. You also retain the right to be portable and / or opposed to processing your personal data.

You may exercise all of your above mentioned rights by submitting a written application to Metropolitan Expo, Athens International Airport Eleftherios Venizelos, PO. 80048, T.K. 19019 Spata. For any matter you have regarding your personal data and / or clarifications, you can contact (Mr) Christos Bonas, Privacy Policy Officer, by phone +30 210 3542990 or by e-mail at expowork@expowork.gr. Each request submitted must be accompanied by appropriate

identification evidence and provided with the required information (eg data that needs correction) as described in the terms of use of the service.

The company makes every effort to ensure that your requests are answered promptly and in any case within one month of receiving them. This period may be extended by two (2) more months, if necessary, taking into account the complexity of the request and the number of requests. For this extension and the reasons for the delay you will be notified within one month of receiving the request from the company. If you submit the request electronically, the response will be provided to you, if possible by electronic means, unless you request otherwise (eg written letter).

If the company delays beyond the reasonable time to respond to your request and in any case that you believe your rights are being violated or the company is not consistent with your data retention obligations, you are entitled to file a complaint with the supervisor. (Personal Data Authority, 1-3 Kifisias Avenue, 115 23 Corfu, Athens, contact@dpa.gr, + 30-210 6475600.